



Holy Cross Lutheran Church  
Council Meeting Minutes  
September 19, 2022

Attendees: Sam Carter, Stanley Medikonda, Joe Baggett, Cheryl Smith, Chip Edwards, Deb Reilly, Karen Faulkner, Anne Geiger, Gene Bain, Gary Wolfe, Chris Nelson, Carol Shaffer, Pastor Martin Eldred, Jeremy Shoop

**I. Call to Order**

Sam Carter called to order the Zoom meeting of the Holy Cross Lutheran Church (HCLC) Council at 7:01 p.m.

**II. Devotions**

Chip Edwards led devotions and prayer.

**III. Draft Agenda**

1. Call to Order
2. Devotions – Gene Bain
3. Approval of the minutes
4. Treasurer Report and Approval
5. Director of Music and Liturgy Report
6. Pastor’s Report
7. Reading of correspondence
8. VP/Finance Committee Report
9. Reports of ministry teams
  - Community Outreach – Deb Reilly
  - Christian Education – Chip Edwards
  - Stewardship – Chris Nelson
  - Worship and Music – Carol Shaffer
  - Property - Gary Wolfe
  - Personnel - Gene Bain
  - Fellowship – Anne Geiger
  - Youth – Vacant
  - Evangelism – Karen Faulkner
10. New business
  - a. Set date for Annual Meeting (11/13/2022?)
  - b. Move October Excom & Council Meetings up 1 week to facilitate notice of Annual Meeting
  - c. Ethiopian Group – Use of Bldg on Oct. 1
11. Closing prayer

#### **IV. Approval of Minutes**

Joe Baggett made the motion to approve the minutes from the August 15, 2022 meeting. The minutes were approved. Karen Faulkner seconded approval. The motion passed unanimously.

#### **V. Treasurer's Report**

Joe Baggett submitted his report prior to the meeting. Joe said we're looking good and the details are in his report. Gene Bain made the motion to approve the report and was seconded by Carol Shaffer. All voted in favor of approval. Joe said that \$528 has been donated to the sanctuary flowers fund.

We have lots of money in the bank. We should think about moving \$40K/\$50K into CD's. The bank is paying 1.25% on a nine-month CD which works out to several hundred dollars. Think about a discussion on this for next month.

#### **VI. Director of Music and Liturgy Report**

Jeremy Shoop has no written report. A new member has recently joined the choir.

#### **VII. Pastor's Report**

Pastor Martin submitted his report. The new administrative assistants have started. Thank you to Gene for his work on this. Pastor was glad that we were able to say goodbye to Teresa in person. We still did not have the numbers for Rally Day that we did three years ago. Sam and Pastor have met with all the ministry teams. They invite people to think forward/creatively towards creating their budgets as we may not have the numbers like we did in the past. Regarding leadership for next year, the president and vice president roles, we may think about creating an interim president for one year and Sam going back into the vice president role. Now is not a good time to ask new members to serve. They are asking for council's help in finding/asking people to serve.

#### **VIII. Correspondence**

No report. Sam Carter asked Cheryl to send thank you notes to Joe and Kevin Makowski. They spent two long days working on the shed and did a nice job. Sam asked Gary to include pictures and an article for Quest.

#### **IX. Vice President/Finance Committee Report**

Stanley Medikonda did not have a report.

#### **X. Reports of Ministry Teams**

**Outreach** – Deb Reilly will be ending her term on Outreach this year. Vivian Jefferson will replace her.

**Education** – Chip Edwards submitted his report and had nothing to add.

**Stewardship** – Chris Nelson met with Pastor Martin and Sam Carter. He will put together a video on how to sign up in Vanco. He's looking at a couple of other ideas going forward. Sam mentioned that Vanco requires a single account owner. Classic Vanco and the new Vanco do not speak to each other. Virginia Muller is the owner and Sarah has all the administrative ability to do everything.

**Worship** – Carol Shaffer submitted a written report. Carol thanked those who supported with providing flowers and the bake sale. It raised awareness on the flower situation. The bake sale raised \$330. The team

decided they will do this every year on Rally Day. They are trying to come up with creative ideas for keeping the perpetual lamp running.

**Property** – Gary Wolfe said everything is in his written report. Joe and Kevin did an outstanding job. We're moving forward on the sign. An article will go out in Quest and the weekly e-blast about November 12<sup>th</sup> being the designated work day.

**Personnel** – Gene Bain said everyone got paid (in reference to new staff employees).

**Fellowship** – Anne Geiger submitted a written report. We will be going back to advent dinners. Council members will start on November 30<sup>th</sup> with soup and sandwich. Pastor Martin, Jeremy, Cheryl and Karen signed up to make soup. Members donated desserts for Marge Nafy's funeral reception.

**Evangelism** – Karen Faulkner has no further updates other than what's in the report. She thanks people for their support at SterlingFest and the Herndon Homecoming parade.

## **New Business**

November 13<sup>th</sup> has been set as the date for the Annual Congregational Meeting. Anne made a motion to adopt this date. Carol Shaffer seconded. All were in favor and the motion passed unanimously. The constitution revisions will be sent out prior for review. Joe Baggett has made the changes which are mostly housekeeping changes to be in conformance with ELCA compliance. We need to take time to review them before the next council meeting. ExComm and Council meetings need to be moved up one week in October to accommodate the requirements. ExComm will be held on October 5, and Council Meeting will be held on October 10. Joe said the financial results won't be ready for ExComm but will be available for the council meeting. On the day of the annual meeting, we will bring in pizza and soda at 12:30 immediately following the service. We'll feed the congregation first, then hold the meeting. Anne Geiger made a motion to move the October meetings. Karen Faulkner seconded. The motion passed unanimously.

Use of the Building – Satish asked for use of the building on October 15<sup>th</sup>. Jeremy asked for clarification that this Council gave permission to the staff for approval on current renters. Gary Wolfe said that the dates and use on the contract are incorrect. Jeremy said that the information has been corrected.

An Ethiopian group has asked to use the building on October 1, 2022. No one has background information on them. The request is for a party, but it started out as a meeting although it looks like a family reunion. There is a damage clause in the contract. They are requesting use on October 1<sup>st</sup> from 3 p.m. to 7 p.m. The previous council declared that the church would no longer do parties and is restricted to non-profits or church/community related activities. Pastor Martin would like more information because he is planning to say no. Sam said that we will leave it to Pastor Martin and the staff to make a decision. We do not want to jeopardize our non-profit status. Jeremy clarified that if it is a community or church-related group, the staff has the authority to approve, but if it is not in that group, then Council has to approve.

On the subject of ELL, they have a new instructor starting. Ellen Atwell is looking to have Christmas party this year and they will start to meet in-house in January.

Pastor Louis from the Missional Alliance Group said that they are looking to do their own version of ELL. Pastor Martin suggested that they negotiate with us and suggested Thursday evenings.

## **Adjourn**

Pastor Martin led the closing prayer. Carol Shaffer made a motion to adjourn at 7:55 p.m. The motion was seconded by Chip Edwards. All approved

## **REMINDERS:**

### Devotions

October – Carol Shaffer

November – Annual Meeting

### Meetings

October 5 – ExComm (4:00 p.m.)

October 10 – Council Meeting (7:00 p.m.)

November 13 – Annual Congregation Meeting (1 p.m.)