



Holy Cross Lutheran Church
Council Meeting Minutes
July 17, 2023

Attendees: Sam Carter, Joe Baggett, Cheryl Smith, Vivian Jefferson, Karen Faulkner, Anne Geiger, Gene Bain, Chip Edwards, Chris Nelson, Gary Wolfe, Carol Shaffer, Jeremy Shoop, Pastor Martin Eldred

I. Call to Order

Sam Carter called the Zoom meeting of the Holy Cross Lutheran Church (HCLC) Council to order at 7 p.m.

II. Devotions

Karen Faulkner led devotions and opening prayer.

III. Draft Agenda

- Call to Order
- Devotions – Karen Faulkner
- Approval of the Minutes
- Treasurer’s Report and Approval
- Director of Music and Liturgy Report
- Pastor’s Report
- Reading of correspondence
- Reports of ministry teams
- VP/Finance Committee Report
- Unfinished Business
 1. CPR Training Candidates
 2. Candidates for VP
 3. New Audit Team Member to Replace Diana Virgo
 4. Reminder to be thinking about nominations for your replacements
 5. Pursue Mutual Backup with HUMC?
- New Business
 1. Approve emergency repair of roof %&5,000 from I&D)
 2. Parking lot coating proposal ~\$8K to \$10K

Other Closing Prayer

Adjournment

IV. Approval of Minutes

Anne Geiger made the motion to approve the minutes from the June 19, 2023 meeting. Karen Faulkner seconded and all voted in favor of approval.

V. Treasurer's Report

Joe Baggett submitted his report prior to the meeting. This was a negative month. We are down \$9,000 for the month, \$8,000 in income. For the year, we are down \$20,000. Gene Bain made the motion to approve the Treasurer's Report. Anne Geiger seconded the motion. All voted in favor of approval.

VI. Director of Music and Liturgy Report

Jeremy Shoop did not submit a written report, but he will get something out tonight. He thanked Anne Geiger, Karen Faulkner and their husbands for their help throughout the evening at the July 4th event. It was a good event for the people within the community. Jeremy will be going to Rochester and then to his grandmother's funeral. He will be back on Friday.

VII. Pastor's Report

Pastor Martin does not have a written report. He will send out a letter to the congregation this week as well address his recent sobriety issues during Sunday's service.

VIII. Correspondence

Sam Carter asked Cheryl to send a thank you to note to Pam Mitchum for filling in during Pastor Martin's absence. Pastor Martin said that he had sent an email to her thanking her.

IX. Reports of Ministry Teams

Education – Chip Edwards submitted a written report. He said that he had a conversation with Ellen Atwell about a coordinator for ELL.

Evangelism - Karen Faulkner provided a written report and had nothing to add.

Fellowship – Anne Geiger submitted a written report.

Outreach – Vivian Jefferson did not submit a written report, but will start requests for school supplies this Sunday running until October 13th for Herndon Middle School. Jeremy said that he will log into Amazon and update the list. He will do that next week when he gets back. Secondly, Vivian plans to invite the organizations that we have made contributions to showcase community partners on Rally Day so people can ask about these organizations. They will also have space for internal ministries as well.

Personnel – Gene Bain submitted a written report.

Property – Gary Wolfe submitted a written report. We passed the Fairfax County fire inspection. One section of the roof was repaired over the educational wing. The good news is that after the heavy rains, there wasn't a drop. Gene asked about the list of turn-off shutoffs and if someone is checking out the drains monthly and furnace filters every three months. Gary said they took care of trees and bushes which should help with some of the debris on the roof. Chris Nelson offered to climb up and help keep the roof free of debris.

Stewardship – Chris had nothing to report. He asked if we want to do some type of educational initiative in light of the recent financial report. Sam said that we want to get going on that and they're open to some ideas. We need to start sooner rather than later, but don't want to turn people off. Pastor, Chris and Sam will meet to discuss.

Worship – Carol Shaffer submitted a written report. She said all is well. Her team is planning a bake sale on Rally Day.

X. Vice President/Finance Committee Report

Sam said that he will try to get a finance committee reconstituted.

Unfinished Business

The AED equipment should be arriving any day now. Sam said they will install it near the roll-up kitchen window in the narthex. They are planning on two groups getting certified so that their certificates will overlap. The classes are paid classes, but people who want to sit in and not get certified would not have to pay. If they want to be certified, they would pay the minimum. Sam said that we need to consider people who would qualify. Carol suggested using a mask and bag to help. Sam said that Mike Rose will leave some supplies.

We need someone to run for Vice President. Think about your council replacements. Diana Virgo needs to be replaced on the audit team. Currently, Kirsten Anderson and Craig Reichow are serving. We need to find an additional person. Several council members' terms are expiring and you will need to find your replacement.

Sam asked about working with HUMC as mutual backup for our network and network equipment. He said it could be done with a direct beam so it's not cost prohibitive. He asked if we are interested in talking with them. Someone asked what are the advantages? Joe Baggett said it's OK to talk with them...the more info, the better.

Pastor Martin said that he will be off from August 14th – August 26th, back at work on the 27th. He will be providing respite care to relieve his sister of their mother's care. Pastor's surgery is scheduled for August 31st and he will be out four-to-six weeks. We lost one of our fill-in pastors in October. Pastor Bailey has resigned, but Leila thought that he could fulfill that duty.

New Business

Sam said that we had to recently spend money to fix the roof. Anne made a motion to approve the use of funds. Carol Shaffer seconded it. All voted in favor.

The quote to coat the parking lot and restripe it is \$8500. This might buy us 5-10 years on the parking lot. Gene Bain said that we should explore a little bit further and asked if Anne could check them out. Anne said that she could find out what the town does and ask if the cost is appropriate.

Sam mentioned that he volunteered Anne to work on a grant request, but found out it is for government only so we are not eligible.

Adjourn

The meeting ended with Pastor Martin leading us in prayer. Carol Shaffer made the motion to adjourn at 8:14 p.m., seconded by Anne Geiger. All were in favor.

REMINDERS:

Devotions

September – Chip Edwards

October – Gary Wolfe

Meetings

August 16 – 7 p.m. (via Zoom)

September 18 – 7 p.m. (via Zoom)