



Holy Cross Lutheran Church  
Council Meeting Summary  
October 19, 2020

**I. Call to Order**

President Deb Reilly called to order the Zoom meeting (during Covid-19 pandemic) of the Holy Cross Lutheran Church (HCLC) Council at 7:01 p.m.

**II. Devotions**

Dick Krapf led devotions, followed by Pastor leading us in prayer.

**III. Approval of Draft Agenda**

Suzanne Flegal moved approval of the agenda (below). Kathy Makowski seconded. The motion carried unanimously.

1. Call to Order
2. Approve Draft Agenda
3. Approve Meeting Summary from August
4. Treasurer's Report
5. Secretary's Report – Correspondence – Giving Thanks
6. Vice President's Report
7. President's Report
8. Pastor's Report
9. New Business
  - a. Budget (Sam) – Vote on 2021 Budget
  - b. Health Department Request – Vote (Deb)
  - c. Annual Meeting/Report (Deb)

**IV. Approval of Summary**

Dick Krapf moved approval of the September 2020 summary. Michael Faulkner seconded. The motion passed unanimously.

**V. Treasurer's Report**

The Treasurer's Report (attached) was circulated prior to the meeting. Bob reported that we are going through the loan forgiveness process. There is a simplified form for loans under \$50K. They don't know when we can send it in and there is no information regarding next year.

Bob said we need to think about the approach to the congregation in communicating that we will need help. We also have to worry about our donation to Synod.

## **VI. Secretary's Report**

At the request of Suzanne Flegal, thank you cards were sent to Cathy Pfisterer and Brian Virnelson as well as Dick Krapf for food deliveries to Link and Embry Rucker Shelter House.

## **VII. Vice President's Report**

The Vice President's Report (attached) was circulated prior to the meeting. Sam Carter said that he has reviewed three different scenarios regarding budget cuts. The staff has agreed to a payout rather than hurt the nursery staff's pay. It was suggested that we approve two budgets. If we don't get the income, then ExComm would have to use their judgement. Suzanne Flegal and Dick Krapf said we need to take care of personnel first. In response to a question about the conditions of voting on a two-prong budget and ensuring that we are staying within the constitution, Sam made a call to Joe Baggett for guidance. After the President's Report, Sam came back after his phone call with Joe Baggett. Joe said it is legal as long as we make sure the lowest one is in effect.....and as long as ExComm or Council is able to decide what to approve.

## **VIII. President's Report**

Deb Reilly's report (attached) was circulated prior to the meeting. Deb reported that she received a letter from Jenny Phipps from Fairfax County's Health Department. The Health Department is taking a new tact for community testing and is looking for a small office in the downtown Herndon area to house 3 nurses for the time period of late October until December 31. They would only need to house the workspaces for the nurses who would go outside and administer drive up COVID testing for the Herndon community. They would probably also have a doorbell for people who walk up but they would test them outdoors. They do not broadcast this widely because their goal is still to assist those without insurance and/or without any primary care. The nurses would remove all of their used PPE outdoors and then come into the space clean. They have quite a strict protocol as you know. Nurses would be there 3-4 days a week. Clients would never be in the building. The nurses would of course need heat, electrical, and a restroom. They would each bring a 6' desk and need to be 6' apart from each other plus bring a couple of storage units for supplies. So perhaps a 20' x 20' or 15' x 20' space.

Betty Skelton expressed concern about cleaning and Kathy Makowski expressed concern about giving them a key and open access to the building. We would need to affirm what their functions would be. After discussion about which room to house the nurses, it was concluded that part of the fellowship hall would be best as it is near the front of the building thus limiting people's access to other parts of the building. Sam said he could bring in a filtering unit to their space. The church would receive no payment, but it is the church providing community service. Bob Thompson reminded everyone that the testings would not be advertised and by appointment only. Deb will go back to Jenny Phipps to see where they stand as they had contacted another facility as well. The questions are about decontamination and will the fellowship hall meet their needs? Suzanne Flegal made a motion to move forward with the

request. Roy Geiger seconded. It passed unanimously via an electronic vote using Monkey Survey.

### **IX. Pastor's Report**

No written report. Pastor Martin said that each month seems like a new year. They're getting worship down to a science. The Quaranteam and Jeremy work very hard to make this work. Deb presented a possible solution to hold the annual meeting outdoors. He is reasonably encouraged to do an outside meeting. They are really working on trying to find ways to hold the meeting. They're also looking at doing inside worship. Pastor said it is all about people and connecting with one another. Pam Darby said she is thinking about Advemt ideas. She is thinking about setting up Christmas trees outside and asking the congregation to make cranberry and popcorn garland. Sam Carter suggested planting a live tree.

Pastor encouraged people to sign up for the prayer list on Signup Genius. Response has been a little slow in signups. It was suggested making it shareable to the community.

### **X. New Business**

The budget has been discussed. The request from the Fairfax County Health Department has been discussed.

Annual Reports – A few are missing. Let Deb know if anything needs corrected.

Outreach – Suzanne Flegal submitted a report (attached). Suzanne gave thanks for the donation of computers for ELL. This donation will increase the students' participation. Suzanne asked if we will conduct a drive for Christmas gifts or continue as we are with the food drive and advertise in other places (Cornerstones). Jeremy said that he thinks we should not cut that program.

Evangelism – No report. .

Worship & Music – Report circulated prior to the meeting (attached).

Christian Education – Betty Skelton – No report. Betty mentioned that she does not receive the monkey surveys. Deb will look into it.

Stewardship – No report. Mike thanked Suzanne Flegal for taking over the Temple Talk and said that Suzanne did a great job.

Personnel – No report. Dick Krapf mentioned that a decision has to be made for selection of the portico by end of the month. The cost is slightly less than last year. Sam Carter and Dick will look at the budget sheet on the portico section.

Property – No report.

Fellowship – No report.

Youth – Daniel Contreras was not present.

Jeremy said that it should be made clear that Teresa is not working part-time and the Finance team should be made aware that she is working very hard and goes above and beyond. Her job cannot be replaced by the volunteers. Sam Carter asked Jeremy to point that out to the Bains when he next sees them.

XI. Adjourn

Suzanne Flegal made a motion to adjourn at 8:08 p.m. It was seconded by Pam Darby. The motion passed unanimously.

Absentee: Daniel Contreras

REMINDERS:

- Devotions
  - November – Daniel Contreras
  - December – Dennis Pattison
  
- Meetings
  - November 9 – ExComm (5 p.m.)
  - November 16 – Council Meeting (7 p.m.)
  - December 14 – ExComm (5 p.m.)
  - December 21 – Council Meeting (7 p.m.)