

Holy Cross Lutheran Church
Council Meeting Summary
June 22, 2020

- I. Call to Order
President Deb Reilly called to order the meeting of the Holy Cross Lutheran Church (HCLC) Council at 7:05 p.m.

- II. Devotions
Bob Thompson led the devotions. Pastor Martin led us in prayer.

- III. Approval of Draft Agenda
Daniel Contreras moved approval of the agenda (below). Kathy Makowski seconded. The motion carried unanimously.
 1. Call to Order
 2. Approve Draft Agenda
 3. Approve Meeting Summary from May
 4. Treasurer's Report
 5. Secretary's Report – Correspondence – Giving Thanks
 6. Vice President's Report
 7. President's Report
 8. Pastor's Report
 9. New Business
 - a. Covid-19 Church & Renters Discussion – Deb
 - b. Vacation Bible School – Betty
 - c. Logo Voting – Roy

- IV. Approval of Summary
Betty Skelton moved approval of the May 2020 summary. Daniel Contreras seconded. The motion passed unanimously.

- V. Treasurer's Report
The Treasurer's Report (attached) was circulated prior to the meeting. The Church remains current in paying its legal obligations. During the month of May there were no additions made to our Cash Flow Reserve Fund and no funds forwarded in support of our annual 'Letter of Intent' in support of Synod operations. To date the Synod web page does not yet have a link for the congregational 2020 Letter of Intent. I'll call the Synod office for their current guidance.

HOLY CROSS continues to amaze! The support of our Holy Cross family remains steadfast in all aspects even though we have not had a worship service in our Sanctuary in almost three months. We continue to stay connected 'virtually' with Sunday livestreamed worship, music events, children's story times and our 'Shepherd's List' program where Council etc. periodically check up on others in our congregation to make sure all is well. Now, we begin looking to the future as restrictions start to lighten and see how we best can serve our congregation and our community in the 'new world' that lies before us.

VI. Secretary's Report
No report from the secretary.

VII. Vice President's Report
The Vice President's Report (attached) was circulated prior to the meeting Joe Baggett, Cheryl Smith and Sam Carter attended the online leadership training provided by the Synod office on June 11, 2020.

The audit team completed the audit. The balances need to match from the beginning. We should do a better job of tracking credit cards. Sam, Bob and Charlie will work on creating a procedure. Charlie is following up on purchases.

Sam is testing Vanco. We're not ready to use on a widespread basis.. Sam is working on the constitution. We have not been formally reviewing the trustees and we need to get back in the cycle. The President will make sure this is handled.

VIII. President's Report
Deb Reilly's report (attached) was circulated prior to the meeting. Deb is thankful for all the food and financial donations the church is receiving from the congregation. Deb asked how the followup calls with the congregation are going. People responded that there are mixed results. Deb asked how people feel about meeting in July for a meal and a short meeting. She asked that people send her a note with their ideas.

IX. Pastor's Report

Pastor Martin will send out his report after the meeting. The highlights will center around online information: Sunday worship, Compline, Children's worship. He feels blessed with the Quaranteam and all that they are able to do. He said that we are reaching respectable numbers at the online sessions. He feels they are similar to in-house numbers and sometimes more. The golden lining is that the church has reached other individuals who were not able to participate in in-house worship services.

Pastor is looking forward to having Katy Moran be a part of the Quaranteam. She will be participating in a mini-internship program with Pastor Martin's assistance. Katy will preach four times. She recently served as assistant minister at a member's funeral.

Shelly is here until August.

Pastor conducted a funeral for Ruth VanRay on June 6th. Five family members, Jeremy, Pastor, Bob and Katy were in the church and 5 people participated via Zoom. Pastor is scheduled to do a small outside wedding in McLean. Pastor participated with others from Holy Cross in a prayer group with Bishop Ortiz at St. John's Episcopal Church In D.C. during the protests. They were there to pray and did not watch the protests. Communion will make its

debut. It's been 98 days since our last communion. Communion will be held on the first and third Sundays. .

X. New Business

Renters are asking when they can return to the building. The Friday night and Saturday morning groups have asked. Deb asked for thoughts/comments. Roy said we have to conform with the Commonwealth's guidelines. A question came up about who would be responsible for cleaning. The fee for the additional cleaning is \$75 and that would be included in the rental agreement. The participants would have to wear masks. A written addendum will have to be added to the rental agreement. The Apostle group uses the Fellowship Hall and the 7th Day Adventists use the Sanctuary and 2 other rooms. A question was asked about containing these groups to those areas. Sam said a camera could be installed to insure people are going not into other areas. Bob also expressed concerns about limiting where the renters go while in the building. Dennis will purchase a sanitizing machine and disinfectant and then submit a bill. Sam asked about updating the filters in the HVAC system. Dennis said he will contact someone to see what needs to be done. We will need to vote if we want to have the renters returning. We will need to find out if the cleaners will come in on Friday night. We will also need to put up CDC signage and have hand sanitizer available in the Narthex. Deb will pull a paper together and have Joe Baggett review it. We have not heard from the AA group.

Betty Skelton and Suzanne Baggett have talked about VBS. Suzanne suggested moving to online sessions. Betty said that interest seems to be lagging and they talked about cutting back to three days or do we want to skip this year. Pastor, Jeremy and Suzanne will put their head together and decide what to do. Pastor Martin will wok something up for the adults. The date for VBS will be August 9th through the 13th.

Roy has received seven different sources for logos. He will put these into a format to send out for consideration. He asked if council should review it. He has 3-4 people lined up to review the logo submissions. It was suggested that he use Survey Monkey to send out to the congregation for review/voting. Roy will test this week and Deb offered to help.

Jeremy asked Dennis if he could send the model number for the organ so he can check with the organ company regarding the effect the sanitizing spray may have on the organ. Jeremy asked that everyone think of a prayer within their areas of ministry and send to him for inclusion in the worship service.

Betty asked if Suzanne B. should move forward with ordering the supplies for VBS. She should.

Outreach – Suzanne Flegal submitted a report (attached).

Evangelism - Roy Geiger said that 40 people attended the first communion drive-through.

Worship & Music – No report.

Christian Education – Betty Skelton submitted a report (attached).

Stewardship – No report.

Personnel – No report. .

Property – No report.

Fellowship – No report.

Youth – Daniel Contreras asked about cleaning out the Youth Room. That has been put on hold as some of the renters have items stored there.

XI. Adjourn

Roy Geiger made a motion to adjourn at 8:15 p.m.. It was seconded by Daniel Contreras. The motion passed unanimously.

Absentees: Pam Darby, Suzanne Flegal

REMINDERS:

- Devotions
 - July – Pam Darby
 - August – Deb Reilly
 - September – Sam Carter

- Meetings
 - July 13 – ExComm (5 p.m.)
 - July 20 – Council Dinner (?)
 - August 10 – ExComm (5 p.m.)
 - August 17 – Council Meeting (7 p.m.)