

Holy Cross Lutheran Church
Council Meeting Summary
April 20, 2020

- I. Call to Order
President Deb Reilly called to order the meeting of the Holy Cross Lutheran Church (HCLC) Council at 7:04 p.m.
- II. Devotions
Pastor Martin led the council in prayer. Betty Skelton led the devotions.
- III. Approval of Draft Agenda
Suzanne Flegal moved approval of the agenda (below). Dennis Pattison seconded. The motion carried unanimously.
1. Call to Order
 2. Approve Draft Agenda
 3. Approve Meeting Summary from February
 4. Treasurer's Report
 5. Secretary's Report – Correspondence
 6. Vice President's Report
 7. President's Report
 8. Pastor's Report
 9. New Business
- IV. Approval of Summary
Daniel Contreras moved approval of the February 2020 summary. Suzanne Flegal seconded. The motion passed unanimously.
- V. Treasurer's Report
Bob Thompson's report (attached) was circulated prior to the meeting. Bob Thompson reported that we're down a little over \$4000 but that it hasn't hurt too much. We will have to see what future months hold. Teresa is working with people who don't have online banking. Trending over the years has continued upward. Bob is keeping a careful eye and feeling marginally optimistic. Sam Carter reformatted Bob's original spreadsheet so that everyone is able to access and read it.
- VI. Secretary's Report
Cheryl Smith will send a thank-you note to the Herndon Woman's Club in recognition of their donation of 25 cases of single-size food to add to HCLC's donation to Herndon Middle School.
- Cheryl, along with Sam Carter, attended the online session provided by the Synod entitled *Digital Equipping Leaders for Digital Ministry Workshop*.

VII. Vice President's Report

Sam Carter's report (attached) was circulated prior to the meeting. Sam Carter communicated with Thrivent and they have offered to forebear conveyance if we take on additional debt during this shelter-in-place order.

Sam spoke with our attorney regarding updating the contract required when renting out space within the church. The attorney said he is not well versed on some of the conditions and suggests we speak with someone with more knowledge.

Sam attended the enhanced worship workshop and said there is a cost effective piece of equipment that could be helpful with our online sessions. It is roughly \$400. However, in light of not receiving the PPP, he cannot in good conscience recommend purchasing it right now. There is a speaker microphone that we may want to look at, however, that is affordable. Pastor mentioned that he purchased a rather expensive microphone that he has been using and feels it makes a difference. Verizon dropped connection during one of the online sessions, but Sam made some changes to the network, which seems to have helped so there is no need to spend money on that.

The Audit Committee conducted the audit on time. A few discrepancies were found but nothing significant. A change in procedure should correct the problem.

VIII. President's Report

Deb Reilly's report (attached) was circulated prior to the meeting. Deb reported that HCLC did not receive the SBA loan from the Bank as the program ran out of money. She followed up with the account rep and asked them to not stop processing so that we can move forward when more money becomes available.

The company performing the asbestos removal wants us to pay for the Town of Herndon permit fee (\$500). There is some apprehension about doing this. Teresa has asked the asbestos company to relook at their proposal and add the difference between what they budgeted and the Town's bill into their proposal.

Deb sent an email to Mike Faulkner with details about the upcoming Synod training on Stewardship during these times. The class is scheduled for Thursday morning. Mike will look into it.

Deb would like the 2020 plans we discussed at the retreat meeting to keep moving forward, but the Coronavirus restrictions have refocused our attention to sustain basic operations. We will move forward with seeking a logo/brand for HCLC starting next week..

IX. Pastor's Report

Pastor Martin's report (attached) was circulated prior to the meeting. The article is the same as the Quest article he has submitted. He said we're all learning and everyone is helping as we go through this crisis. Pastor purchased an expensive mic and hope it makes a huge difference.

X. New Business

There has been a change to our weekly worship devotions. Jeremy will provide music worship on Monday nights, Pastor Martin will conduct nightly devotions on Wednesday and Suzanne Baggett will

oversee children's worship on Friday night. The time on the children's worship will need to be adjusted as the 7 p.m. as the 7:30 time interferes with the children's bedtime hours.

The Zoom meeting was disconnected at this point. The following people were reconnected: Deb Reilly, Sam Carter, Cheryl Smith, Roy Geiger, Dick Krapf, Pastor Martin.

Deb mentioned that it has been recommended that the council members reach out to the congregation to check in and see how they're doing. Deb, Sam and Bob Thompson will meet to go over the call tree and discuss how to reach out to the approximate 170 congregants. They will report back to the Council.

Betty Skelton recently provided Deb with an envelope full of possible logo examples that we could use as entries to our logo contest. We will announce the contest next week, collect ideas through May 31st, then have the congregation vote on the ideas in June..

Suzanne Flegal brought up the "noisy" offering we usually do in April for people who work with child abuse victims. She asked if there is a way we could continue to do that. It was suggested that we postpone it and perhaps make it part of the celebration when we are able to return to worship.

XI. Ministries

Worship and Music – No report at this time

Evangelism – Roy Geiger's report (attached) was circulated before the meeting.

Christian Education – Betty Shelton's report was circulated prior to the meeting (attached).

Stewardship – No report.

Youth – Daniel Contreras circulated a report prior to the meeting (attached).

Fellowship – No report.

Personnel – No report.

Property – No report.

XII. Adjourn

Suzanne Flegal made a motion to adjourn the meeting at 7:52 p.m. It was seconded by Cheryl Smith. The motion passed unanimously.

Absentees: Pam Darby

REMINDERS:

- Devotions
 - May – Michael Faulkner
 - June – Bob Thompson
 - July – Pam Darby

- Meetings
 - May – Council Meeting – May 18th at 7 p.m.
 - June – Council Meeting – June 15th at 7 p.m.

- July – Council Meeting – July 10th at 7 p.m.