

Holy Cross Lutheran Church  
Council Meeting Summary  
January 27, 2020

- I. Call to Order  
President Deb Reilly called to order the meeting of the Holy Cross Lutheran Church (HCLC) Council at 7:00 p.m.
- II. Devotions  
Suzanne Flegal shared devotion from *The Gospel in Miniature* by Martin Copenhaver.
- III. Approval of Draft Agenda  
Roy Geiger moved approval of the agenda (below). Daniel Contreras seconded. The motion carried unanimously.
  1. Call to Order
  2. Opening Prayer & Devotion (January – Suzanne)
  3. Approve Draft Agenda
  4. Approved Meeting summary from October
  5. Treasurer’s Report
  6. Secretary’s Report – Correspondence; Giving Thanks
  7. Vice President’s Report – Refinance Mortgage
  8. President’s Report – Upcoming Retreat
  9. Pastor’s Report
  10. New Business
    - a. Building Use – Renewal of long-term rent for Friday evenings
- IV. Approval of Summary  
Daniel Contreras moved approval of the October 2019 summary. Betty Skelton seconded. The motion passed unanimously.
- V. Treasurer’s Report  
The Treasurer’s Report (attached) was circulated prior to the meeting.
- VI. Secretary’s Report  
There was nothing to report from the secretary. Suzanne mentioned that Linda Butler and Anne Geiger send cards to everyone who is sick. Thank you cards should be sent to both of them to recognize their efforts. Thank you cards should also be sent to Marcia Kratzke, Becky Morgan and Suzanne Baggett for filling in for Jeremy while he was on sabbatical. These will be sent after Jeremy returns.
- VII. Vice President’s Report  
The Vice President’s Report (attached) was circulated prior to the meeting. The mortgage refinance has been completed with the first payment due in February.
- VIII. President’s Report  
Deb Reilly’s report (attached) was circulated prior to the meeting. Deb circulated a sign-up sheet for monthly devotions in 2020 (attached).

The Capital Campaign team is moving forward with scheduling flooring replacement, including asbestos abatement. This will include the Fellowship Hall, six offices, the hallway, the admin wing restrooms and abatement. The total cost should be about \$35K. This comes in under what we had planned.

The Capital Campaign is about \$3K short of the \$200K commitment goal. Our focus is to welcome 48 new members in the next three years.

The upcoming retreat will be held on February 29<sup>th</sup> in the Fellowship Hall. Start time is 9 a.m. and should end between 3 and 3:30 p.m. The February council meeting will be held during the retreat. The agenda will be to start with breakfast, an ice breaker, work session, lunch, council meeting and conclude with service at the end.

#### IX. Pastor's Report

Pastor Martin circulated his report prior to his presentation.

The new year ushered in Jeremy's sabbatical and the new opportunities we faced in his absence. Pastor thanks Marcia, Becky and Suzanne for their ministry in keeping our music ministry going and said they are doing a fine job.

Pastor Martin mentioned that at our upcoming retreat, he would like to introduce the council to the contrast between Technical Change and Adaptive Change. He will order a book for everyone to read prior to the retreat entitled: *Ask, Thank, Tell* by Charles "Chick" Lange. The book is about stewardship through faith, not money.

Pastor Martin plans to be on a trip in March. There were no clarifying questions.

#### X. New Business

Teresa mentioned that there are issues with recurring rentals. Things are not being returned to their proper places, areas are not being cleaned up after their use as well as food is being left in certain meeting areas. The kitchen area is left unkempt as well. There are also issues with one-off rentals. Sam Carter will work on getting new language inserted into the contract which will be distributed to all parties reminding them of the procedures for use of our facility. Teresa will be asked to put a pause on issuing recurring rentals contracts until we get the new language approved and printed. The participants will be asked to read and sign the document prior to renting. Another concern is that of people taking coffee into the sanctuary and spilling it on the carpet. It is difficult to get the stain out of the carpet. A note will be added to *The Quest* and included in the emails that are sent out.

Roy suggested upgrading the pricing structure of the facility in an effort to stay current with the market. He feels we should elevate the rate for the Fellowship Hall, as well as the cleaning fee, especially after getting the new upgrades.

Deb will ask Teresa to pull together the rental information for comparison.

Sam told Pam not to worry about the additional coffee expenses being charged to her budget. He will take care of it.

#### XI. Ministries

**Worship and Music** – No report at this time

**Evangelism** – No report at this time. Roy is getting ready for the retreat. He plans to build evangelism into the program. He said a decision will have to be made about how much we want to advertise. No clarifying questions.

**Christian Education** – Report circulated prior to the meeting (attached). Betty said that Daniel is having trouble accessing the child protected site. Deb said she will take a look at it and get back to Daniel. No clarifying questions.

**Fellowship** – Report circulated prior to the meeting (attached). Pam mentioned a pancake breakfast on February 23<sup>rd</sup>. It was mentioned about making it a fundraiser for Youth Ministry. Games in March – either the second or third Saturday. Chris Nelson will be contacted to see if he would like to help out. No clarifying questions.

**Outreach** – Suzanne said they received two new ESOL teachers via the Facebook app. Suzanne mentioned that Ellen Atwell need significant recognition for her work with this group (in the Spring). Pastor Martin, Suzanne and Deb will meet with the Social Services Director at Herndon Middle School on how HCLC can partner with them. No clarifying questions.

**Stewardship** – Mike will drop off a check to Women Giving Back as part of the Advent appeal. No clarifying questions.

**Youth** – Report was circulated prior to the meeting (attached). No clarifying questions.

**Property** – No report at this time.

**Personnel** – No report at this time.

## XII. Adjourn

Suzanne Flegal made a motion to adjourn. Mike Faulkner seconded. The motion passed unanimously.

Absentees: Kathy Makowski, Jeremy Shoop

## REMINDERS

- Devotions
  - February – Roy Geiger (during retreat)
  - March – Cheryl Smith
  - April – Betty Skelton
- Meetings
  - February – A Council meeting will be included at the end of the retreat scheduled on February 29<sup>th</sup> at 9 a.m.
  - March – The Council meeting will be held on March 16<sup>th</sup> at 7 p.m.